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AEO*Pls review
There is no indication
in many iters of any
internal coordination.*

11 December 1986

MEMORANDUM FOR: Deputy Director for Administration

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FROM: John M. Ray
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
the Period Ending 10 December 1986

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

* a. The Office of Logistics (OL) reports that ~~the~~
~~Chief, New Building Project Office (NBPO), OL, attended the~~
National Capital Planning Commission's public hearing on the
Agency's submission for off-site road improvements to Routes
123 and 193 on 4 December. ~~The Commission~~ unanimously
approved the submission.

b. OL reports that the Deputy Director for
Administration concurred in the dissolution of the CIA Traffic
Advisory Committee on 3 December.

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d. On 3 December, Ms. Lilla Richards from the McLean
Citizens Association telephoned the Chief, New Building
Project (NBPO), OL, regarding the Scattergood-Thorne

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property. Specifically, she expressed the desire of a number of interested citizens that the house on the property not be demolished. She asked if CIA would provide a letter indicating that the house would not be destroyed. Following a discussion with the Director of Logistics (D/L) on 5 December, Chief, NBPO, advised Ms. Richards on 8 December that the property currently belongs to General Services Administration, and that CIA has not determined exactly how the property would be utilized should it be transferred to the Agency. Ms. Richards indicated she wished to express the citizens' concern in writing. Chief, NBPO, provided her with the D/L's official mailing address. []

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e. OL reports that the Bid Package 4 contractor completed the repairs of the southside chilled water lines at one of the locations of leaks. The system has been refilled and pressure testing and ultrasonic testing is ongoing to determine if there are additional leaks. []

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A f. OL received a sole-source requirement from the Office of Finance to contract for survey/evaluation services which will determine the Agency's implementation requirements for the establishment of the "Thrift Savings Plan" mandated under the Federal Employees Retirement System recently enacted by Congress. []

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g. OL issued a firm-fixed price contract in the amount of \$4,653,460 to IBM Corporation on 3 December. This contract was issued on behalf of the Office of Information Technology for the fiscal year 1987 maintenance services of IBM hardware equipment throughout the Agency and Defense Intelligence Agency (SAFE Program). []

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h. OL awarded a contract in the amount of \$149,625 to Systems Planning Corporation. The contract, written on behalf of the National Intelligence Council, National Intelligence Officer for Foreign Denial and Intelligence Activities, will provide expert support in the design and implementation of a study to assess the technologies needed in the future to deal with major intelligence questions relating to foreign aerospace systems and other high-priority intelligence functions. []

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i. The Plain Text Processing Equipment (PTPE) Advisory Committee attended a meeting that was held by the Office of Security on 3 December. Representatives from OL PTPE Committee were briefed on the facility fit-up progress and production status of the various certification systems being installed for the Spring of 1987. The statement of work for the systems integrator proposal will be sent to prospective contractors before the end of December. []

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j. OL awarded a sole-source, firm-fixed price delivery order in the amount of \$581,015 on behalf of the Office of Communications for the acquisition of TERP IIA Teletypewriter equipment. This procurement meets the final requirement for this type of equipment under the Office of Communications Capitalization Program. Delivery of all equipment is expected by 30 June 1987.

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k. OL reports that due to a miscalculation by M&M Welding, a plumbing contractor, several ground floor rooms located in the Printing and Photography Building were flooded over the weekend when the contractor was switching the water over from the old pipe system to the new system. Several pieces of photographic equipment were drenched along with the electrical fire alarm system. Allied and the Security Duty Office responded to the emergency and repaired the alarm system immediately. The extent of damage to the equipment is currently under evaluation.

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l. OL produced 608 copies of a videotape entitled, "1986 Retirement and Financial Planning Seminar," for the Office of Personnel.

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m. The Intelligence Community Staff (ICS) has informed the Printing and Photography Division, OL, that the publication date for the Congressional Budget Justification Books has been extended until 28 January 1987.

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o. On 5 December, considerable damage was incurred to a Mail & Courier Branch station wagon when it was sideswiped on Executive Avenue at the Southwest Gate to the White House. The driver of the truck which struck our vehicle was determined to be at fault by the D.C. Police Department.

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p. OL reports that a questionnaire was mailed out on 3 and 4 December to members of the Executive Dining Room (EDR) concerning the overall operations of the EDR. The response has been very good and included valuable feedback for use by the management.

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* q. On 2 December, judges appointed by the Fine Arts Commission selected winners of the contest to design a large

graphic mural to decorate the walls of the Headquarters indoor jogging track. The top three winners are: [redacted] 25X1
[redacted] Real Estate and Construction Division, OL - \$600; 25X1
[redacted] Office of Development and Engineering, D/S&T, 25X1
- \$300; and [redacted] Real Estate and Construction 25X1
Division, OL - \$100. These employees will receive honorariums from the Office of Medical Services and the first place design will be transferred onto the track walls by the end of January. All entries will be displayed in the FAC Exhibit Hall in early January 1987. [redacted] 25X1

r. OL reports that a domestic water outage at Headquarters is scheduled for the next two weekends, 13 and 20 December from 0600 to 2400 hours. The outage will affect all restrooms, laboratories, and water fountains in the building. The purpose of this outage is to tie in the domestic water pipe to the existing system. This outage has been coordinated with the Printing and Photography Division, OL. [redacted] 25X1

s. The afternoon courier operations will be curtailed on 18 December due to Christmas parties. Special runs will be covered during this period as needed. Notices will be delivered during the week of 8 December alerting all components to this scheduled break in regular service. Regular service will resume on 19 December. [redacted] 25X1

[redacted] 25X1

u. The Chief, Procurement Management Staff, OL, briefed the Director of Finance and other senior representatives on the Agency's implementation of the [redacted] 25X1
[redacted] report on 5 December. On 9 December, the 25X1
Director of Security was also briefed on the [redacted] report. 25X1
[redacted] 25X1

v. OL reports that two separate incidents over the weekend impacted on the Wang Systems [redacted] A 25X1
power fluctuation around noon on Saturday brought one of the Wang systems down and the data being worked on at the time was lost. At some point on Saturday or Sunday, a pipe carrying coolant to one of the air handlers in the DAC rusted through causing temperatures in the DAC to exceed 90 degrees. The Wang equipment in the DAC was powered off until the air handler was repaired and the temperature returned to an acceptable level. [redacted]

w. OL reports that seven years of training records kept by the Office of Training and Education for OL personnel have been transferred to the new Logistics Employees Training and Tracking System (LETTS) data base. This will greatly facilitate the loading of employee records. The OL training officer has scheduled a mid-January demonstration of LETTS to senior DA training officers.

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ee. OL reports that on 6 December a power outage occurred [redacted] causing the [redacted] Buildings to lose power. In [redacted] the emergency generator water hose developed a leak which resulted in a malfunctioning of a switch which caused the auxiliary fuel tank to overflow and spill into the underground garage. The fire department was called as a precautionary measure and the diesel oil was removed from the garage on the same day. [redacted]

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ff. The removal of small quantities of asbestos from both the [redacted] Buildings is being undertaken by [redacted] (the Building Owner) in order to comply with the EPA rules and regulations. Work began in [redacted] Building on 1 December and was completed on 7 December. [redacted] is scheduled to go into the first floor of the [redacted] building to remove limited quantities of asbestos from the steel structural beam across the rear of the building. The work will be completed during the week of 8 through 12 December. The scheduled removal of asbestos will be at the landlord's expense and there will be minimal disruption of activities within the buildings. [redacted]

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2. Significant Events Anticipated During the Coming Week:

a. A meeting of all senior contract officers will be held from 15 to 17 December [redacted]

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b. The OL Christmas party will be held at the [redacted] Annex on 18 December from 1500 to 1800 hours.

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John M. Ray

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